

# CARPET SPOTTING FLOWCHART



**START** → **1. Inspect to determine the source of the spot** ↓

**2. Test the fabric being spotted with all spotting solutions that may be used for colorfastness before use**



**3. Remove excess material**

- A. In the case of a liquid spill, blot up as much of the spill as possible with a clean, white absorbent towel or extract the area with your extraction machine.  
B. In the case of a hardened or dried spill or a solid material spill, remove as much of the encrusted material as possible. Thoroughly dry vacuum the area before proceeding to spotting.

↙ **4. Apply FIRST ACTION SPOTTER** (If spot is gum, rust, or oil based skip to step 5)

- A. Apply the solution directly to the affected area sparingly.  
B. Agitate the spot and your spotting solution with your spotting spatula. Work from the outside of the spot toward the middle.  
C. Tamp the spotting solution (never rub) into the fibers using a tamping brush and a clean, absorbent white towel.  
D. Extract or blot the affected area to remove the spot and the spotting solution

↘ **5. Inspect for effectiveness of removal procedure.**

A. If spot is removed, **STOP!**

**B. If further action is needed, proceed to one of the next five steps based upon the source of the spot**

**5C1** If spot is not removed and the spill is a common food or beverage from a plant source, proceed to directions for applying

### SPOTTER 601

1. Apply the solution directly to the affected area sparingly.
2. Agitate the spot and your spotting solution with your spotting spatula. Work from the outside of the spot toward the middle.
3. Tamp the spotting solution into the fibers using a tamping brush and a clean, absorbent white towel
4. Allow the solution to dwell for 2-3 minutes.
5. Extract or rinse and blot the affected area to remove the spot and the spotting solution.
6. If discoloration remains, proceed to next step 6 only with the permission of the customer and your supervisor. ↘

**5C2** If spot is not removed and the spill is a protein spill such as blood or is a common household food or beverage derived from an animal source, proceed to directions for applying

### SPOTTER 501

1. Apply the solution directly to the affected area sparingly.
2. Agitate the spot and your spotting solution with your spotting spatula. Work from the outside of the spot toward the middle.
3. Tamp the spotting solution into the fibers using a tamping brush and a clean, absorbent white towel
4. Allow the solution to dwell for 2-3 minutes.
5. Extract or rinse and blot the affected area to remove the spot and the spotting solution.
6. If discoloration remains, proceed to step 6 only with the permission of the customer and your supervisor. ↘

**5C3** If the spot is gum, proceed to directions for applying

### SPOTTER CGS

1. Shake the gel well before using. Apply the gel sparingly to the top of the chewing gum.
2. Allow the solution to dwell for 2-3 minutes.
3. Agitate the gum with your spotting spatula. Remove as much gum as possible.
4. Repeat procedure if necessary.
5. If spot is removed, **STOP!**
6. If gum residue remains, apply SPOTTER 301 according to directions.
7. **STOP!**

**5C4** If spot is rust, proceed to directions for applying

### RUST REMOVER or RUST SUBTRACTOR

1. If using RUST REMOVER, wear protective rubber gloves and splash goggles.
2. Apply the solution directly to the affected area sparingly.
3. If necessary, agitate the solution and the spot with your spotting spatula. Work from the outside of the spot toward the middle.
4. If necessary, tamp the spotting solution with a spotting brush and an absorbent white cotton towel.
5. Allow the solution to dwell for 2-3 minutes
6. Extract and rinse and blot the affected area to remove the spot and the spotting solution.
7. **STOP!**



**5C5** If the spot or spill is oil or grease based, proceed to directions for applying the

### SPOTTER 301

1. Apply the solution to a spotting towel and apply the towel to the affected area.
2. Agitate the spot and your spotting solution with your spotting spatula. Work from the outside of the spot toward the middle.
3. Tamp the spotting solution (never rub) into the fibers using a tamping brush and a clean, absorbent white towel.
4. Allow the solution to dwell for 2-3 minutes.
5. Extract or rinse and blot the affected area to remove the spot and the spotting solution.
6. If these procedures are ineffective, please proceed to directions for applying SPOTTER 701.



### SPOTTER 701

1. Apply the solution to a spotting towel and apply the towel to the affected area.
2. Agitate the spot and your spotting solution with your spotting spatula. Work from the outside of the spot toward the middle.
3. Tamp the spotting solution (never rub) into the fibers using a tamping brush and a clean, absorbent white towel.
4. Allow the solution to dwell for 2-3 minutes.
5. Be careful not to overapply too much spotting solution.
6. Once spot is removed, rinse area with SPOTTER 301 to remove spot and spotting solution. If you neglect this step, this area will likely resoil rapidly.
7. If discoloration remains, proceed to step 6C only with the permission of the customer, carpet owner, and your supervisor. ↘

↙ **6. If discoloration remains, consider proceeding to stain treatment steps - THE STAIN ZONE™!**

**6A** If spot is not removed and the stain is caused by coffee or tea, apply

### SPOTTER RB

1. Pretest fabric to determine colorfastness.
2. Mix one powder ounce of powder with 32 ounces hot water. Shake vigorously.
3. Apply with trigger sprayer by lightly misting on the area to be treated.
4. Allow 5-10 minutes of dwell time.
5. Extract or rinse the affected area.
6. If stain treatment is successful, allow affected area to dry and for best results dry vacuum up powder residue.
7. If these procedures are ineffective, Consult with supervisor. Proceed to step 6B only with permission of customer/carpet owner. ↘

**6B** If spot is not removed and the stain is caused by a food or beverage source (excluding mustard and herbal teas)

### RED SUBTRACTOR KIT

1. Pretest fabric to determine colorfastness.
2. Mix one powder ounce of Stain treatment powder A with 2 ounces of Stain treatment solution B with 32 ounces hot water) Shake vigorously.
3. Apply with trigger sprayer by saturating the area to be treated.
4. Apply live steam from steam generator
5. Allow 2-10 minutes dwell time. Check area periodically.
6. Extract or rinse the affected area.
7. Repeat steps if necessary.
8. **STOP!**

**6C** If spot is not removed and the stain is caused by something other than a food or beverage source (but including mustard and herbal teas)

### STAIN SUBTRACTOR KIT

1. Pretest fabric to determine colorfastness.
2. Mix one part Stain Treatment Liquid A (Activator Solution) with one part Stain Treatment Liquid B (Spotter 501) in a trigger sprayer.
3. Apply with trigger sprayer by saturating the area to be treated.
4. Apply live steam from steam generator
5. Allow 2-10 minutes dwell time. For mustard, allow black light to shine directly on affected area overnight.
6. Extract or rinse the affected area.
7. Repeat steps if necessary. **STOP!**